

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input checked="" type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of City Development		
Contact person:	Neil Young	Telephone number: 0113 535 1241	
Subject²:	Review of Community Nomination as an Asset of Community Value for Paxton Hall, 186 Kirkstall Lane, LS5 2AB.		
Decision details³:	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.) The Chief Officer Asset Management and Regeneration has agreed to uphold the decision made on 31 July 2023 to include the Paxton Hall in the List of Assets of Community Value on the basis that the criteria in Section 88(1)(a) and (1)(b) of the Act have been met, and therefore the site is “land of community value”.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate) Upon the review of the decision to include Paxton Hall on the List of Assets of Community Value It is considered reasonable to conclude that the criteria within Section 88(1)(b) of the Localism Act has been met and that there can continue to be non-ancillary use of the site which will further (whether or not in the same way) the social wellbeing or social interests of the local community.		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>This is a procedural matter and the only options are to list or not list the property as an Asset of Community Value. The considerations set out in this paper provide justification for the recommendation being made.</p>
Affected wards:	Kirkstall
Details of consultation undertaken⁴:	Executive Member
	<p>Ward Councillors</p> <p>Cllr Hannah Bithell – 30th November 2023 via email</p> <p>Cllr Andy Rontree – 30th November 2023 via email</p> <p>Cllr Fiona Venner – 30th November 2023 via email</p>
	<p>Chief Digital and Information Officer⁵</p> <p>n/a</p>
	<p>Chief Asset Management and Regeneration Officer⁶</p> <p>Chief Officer has sight of the report.</p>
	<p>Others</p> <p>Legal Services</p>
Implementation	<p>Officer accountable, and proposed timescales for implementation</p> <p>No further action is required and the site will remain on the List of Assets of Community Value.</p>
List of Forthcoming Key Decisions⁷	Date Added to List:- n/a
	<p>If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision</p> <p>n/a</p>
	<p>If Special Urgency Relevant Scrutiny Chair(s) approval</p> <p>Signature _____ Date _____</p>
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:
	If published late relevant Executive member's approval


⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

	Signature	Date	
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: n/a - Significant Operational Decision		
Approval of Decision	Authorised decision maker ¹⁰ Angela Barnicle – Chief Officer Asset Management & Regeneration		
	Signature	Date	
		6 December 2023	

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.